



## **EMPLOYMENT OPPORTUNITY**

**Position:** Maintenance Worker/Custodian – On Call  
**Location:** Wiikwemkoong Board of Education  
**Salary:** \$30.73 per hour  
**Start Date:** On Call

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Under the direct supervision of the Maintenance Supervisor and general direction of the Associate Director and Education Director.

### **DUTIES:**

- Perform cleaning duties in classrooms, offices, gymnasiums, washrooms, hallways, storage, and other areas.
- Sweeping, mopping floors and stairways, washing and polishing floors, major stripping and re-waxing of floors three times a year, cleaning and disinfecting washroom facilities daily, refilling dispensers, vacuuming and doing major carpet cleaning, emptying waste baskets and removing trash, dusting furniture, washing windows, cleaning heat registers, cleaning entrances as required, using manual equipment and power-operated equipment.
- Perform other duties such as removing snow and ice from entrances/walkways, fire exits, general grounds maintenance, litter pick-up, housekeeping of janitor's storage room, moving of furniture and equipment, and providing major janitorial services as required.
- Other duties as required.

### **QUALIFICATIONS:**

- Minimum grade 12 High School Diploma.
- Specialized knowledge dealing with building cleaning an asset.
- Must be physically capable of long periods of standing, walking, and handling medium to heavy weight equipment and materials.
- Ability to follow directions and maintain quality and quantity standards on cleaning tasks.
- Knowledge and appreciation of Anishinabek culture, traditions, language, and history.
- Provide a cover letter and resume.
- Provide a current original vulnerable/criminal reference check (within the last 90 days).

**CLOSING DATE:** Ongoing Until Filled

**DIRECT APPLICATIONS TO:** "On Call Maintenance Worker/Custodian"  
Wiikwemkoong Board of Education  
34 Henry Street Wikwemikong, ON P0P 2J0  
Email: [applications@wbe-education.ca](mailto:applications@wbe-education.ca)  
Tel: 705-859-3834 Fax: 705-859-3787

**Preference will be given to Indigenous applicants. Self-identification is encouraged.**  
**\*Only those selected for an interview will be contacted.\***